

IN A FLASH

The Office of Sponsored Projects and Contract & Grant Accounting Newsletter

December 2018 Edition

Holiday Proposal Schedule

We are closed on Friday, December 21st – January 1st.
(No appointments.)

Limited appointment availability on the following dates:

Monday 17th, Tuesday 18th, Wednesday 19th & Thursday 20th.



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NSF Advisories

12/14/18—ATTENTION:

Please click [here](#) for important proposal guidance.

Fun Facts

The World's Largest Pyramid isn't in Egypt

The Great Pyramid of Cholula, located in Cholula, Puebla, Mexico, is the largest pyramid in the world and—with a base four times the size of the Great Pyramid of Giza—also happens to be the largest monument ever constructed anywhere. Part of the reason it's not better known may be that it happens to be buried under a mountain.

"Jingle Bells" was written for Thanksgiving, not Christmas.

The song was written in 1857 by James Lord Pierpont and published under the title "One Horse Open Sleigh". It was supposed to be played in the composer's Sunday school class during Thanksgiving as a way to commemorate the famed Medford sleigh races. "Jingle Bells" was also the first song to be broadcast from space.

CGA Updates

Dept. of Justice Revisions

Don't forget to schedule your Comprehensive Component Review Appointment.

The proposal review appointment form allows the PI or designated representative to choose three preferred proposal review dates. Please only chose dates and times when you will be available. There is also a note section to fill in with any additional information you may want the scheduler and/or Proposal Specialist to know.

To request a proposal review appointment with a Proposal Specialist, please visit the [OSP Website](#) and click the new & improved [Appointment Request](#) button.



CGA UPDATES

Department of Justice Revisions

The Department of Justice (DOJ) has made the following revisions to the [DOJ Grants Financial Guide](#). Changes implemented below were effective as of November 23, 2018:

Chapter 3.2: Period of Availability of Funds; OJP Specific Tip, page 33. Revised language regrading period of availability of funds as it relates to VOCA funding:

Some grants administered by the Office for Victims of Crime (OVC) are available for the federal fiscal year of the award plus the following three fiscal years. The Victims of Crimes Act (VOCA) of 1984 states that VOCA funds are available during the federal fiscal year in which the award is actually made, plus the following three fiscal years. At the end of this period, VOCA funds will be deobligated. OJP has no discretion to permit extensions beyond the statutory period. (E.g., VOCA funds awarded in FY 2018, are available until the end of FY 2021.

Chapter 3.5: Adjustments to Awards; Grant Adjustment Notice, Budget Modifications, pages 48 & 49. Increased the budget modification threshold from \$150,000 to \$250,000. On page 51, removed references to “\$150,000” and replaced them with “simplified acquisition threshold.”

Chapter 3.8: Procurement under Awards of Federal Assistance; Procurement Standards — General Guidance: DOJ, consistent with directives to Federal agencies included in Office of Management and Budget Memorandum m-18-18, entitled “Implementing Statutory Changes to the Micro-Purchase and the Simplified Acquisition Thresholds for Financial Assistance,” increased the simplified acquisition threshold from \$150,000 to \$250,000 and the micro-purchase threshold from \$3,500 to \$10,000, for federal grants administrative purposes.

Financial Management Tip, page 64. Added language specifying micro-purchase threshold and simplified acquisition threshold.

As specified in this section (3.8) and as applied elsewhere throughout the Guide, the “simplified acquisition threshold” is \$250,000 and the “micro-purchase threshold” is \$10,000, for federal grants administrative purposes. See the provision under the heading, “DOJ Implementing Provision Regarding Financial Assistance Acquisition Threshold Changes in OMB M-18-18,” (*next page of newsletter*).

**Noncompetitive Practices, page 66. Revised language regarding threshold for prior approval of non-competitive approach to sole source procurements:*

All sole source procurements in excess of the simplified acquisition threshold must receive prior approval form the grant-making component before entering into the contract.

Noncompetitive Practices, page 66. Added note regarding procurement threshold changes

Article continued on pg. 3

CGA UPDATES

Department of Justice Revisions (cont.)

DOJ Implementing Provision Regarding Financial Assistance Acquisition Threshold Changes in OMB M-18-18

Notwithstanding any grant award term or condition specifying a different threshold (specifically including the award condition entitled, “Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed \$150,000”), and consistent with the provisions of an Office of Management and Budget memorandum, [OMB M-18-18](#), dated June 20, 2018, and entitled, “Implementing Statutory Changes to the Micro-Purchase and the Simplified Acquisition Thresholds for Financial Assistance,” DOJ will allow recipients (and any subrecipients) to use a simplified acquisition threshold of \$250,000 and a micro-purchase threshold of \$10,000, for federal grants administrative purposes.

Chapter 3:10: Updated Conference Cost Submission Form. The new form includes the following updates:

- FY2019 links for Per-Diem Rates
- A job aid/instructions on how to complete Sheet A
- Optional auto-populated facility comparison form
- Fix to formula rounding errors in previous version

Revised NIH Grants Policy Statement for Fiscal Year 2019

NIH has released a revised [Grants Policy Statement](#) that applies to all NIH grants and cooperative agreements with budget periods beginning on or after October 1, 2018. This revised version does not introduce new policies, but it does incorporate all policy changes or updates made throughout the previous year and includes significant enhancements to improve the user interface, navigation, and search.

Chrome River Deadlines for Winter Break

Moving Expense reimbursements and supporting documentation were to be submitted by departments and received by Financial Services by 5:00 PM Friday, December 7, 2018. Departments are encouraged to initiate, complete and approve their Chrome River documents by 5:00 PM on Friday, December 14, 2018. Contract and Grant Accounting will strive to approve expense reports so that payments can be made by Thursday, December 20, 2018. ***If a report is not in an approvable form (i.e. it has errors or needs to be returned for correction), or if it is received after 5:00 PM on Friday, December 14th, we cannot guarantee that the report will be reviewed and approved before Winter Break.***

Subaward Invoice Reminder

Per the Uniform Guidance, we are required to pay all subaward invoices within 30 calendar days of receipt unless we believe the invoice is in error. With the Winter Break coming up, this means any subaward invoices received December 2nd or earlier will need to be approved and paid before Winter Break. Invoices received December 3rd or 4th should be approved before Winter Break. Please keep this in mind if you have subaward invoices in your Workflow queue. Thank you!

CGA Updates

Dept. of Justice Revisions

Revised NIH Grants Policy

Chrome River Deadlines

Subaward Invoice Reminder



Cayuse Corral

For Cayuse help or information, please contact Betsy Drellack at bdrellack@unm.edu or 505-277-2258

Cayuse Corral

Notice about Budgets in Cayuse 424:

An upgrade to Cayuse 424 added a Fringe dropdown box that defaults to excluded (see Figure 1.)

The Fringe dropdown box should match the Indirect Cost Types for Req. Salary Dropdown to the left of it, which is auto-populated by information filled out in a previous screen (see Figure 2.)

If the dropdown remains at excluded it will exclude fringe from the IDC rate and the budget will be incorrect.

Cayuse is aware of the issue and will have a fix in the next upgrade.

RESEARCH & RELATED BUDGET - SECTION A & B Budget Period 1 of 3

ORGANIZATIONAL DUNS: 868853094

Budget Type: Project Subaward/Consortium

Enter name of Organization: The University of New Mexico

Period 1 Start Date: End Date:

A. Senior/Key Persons in Budget Period 1 of 3

First Name	Mid. Name	Last Name	Suf. Name	Project Role	Base Salary (\$)	Cal. Salary (\$)	Acad. Salary (\$)	Sum. Salary (\$)	Cal. Mons.	Acad. Mons.	Sum. Mons.	Requested Salary (\$)	Fringe Benefits (\$)	Funds Req. (\$)
John		Bussanich		PO/PI	0	0	0	0	0	0	0	0	0	0

Total Senior/Key Person: 0

B. Other Personnel

* Number of Personnel	* Project Role	Cal. Months	Acad. Months	Sum. Months	* Requested Salary (\$)	* Fringe Benefits (\$)	* Funds Requested (\$)
	Post Doctoral Associates						
	Graduate Students						
	Undergraduate Students						
	Secretarial / Clerical						

Total Number Other Personnel: Indirect Cost Types for Sections A and B Above: Fringe: **excluded** Total Other Personnel: Total Salary, Wages and Fringe Benefits (A+B)

Figure 1



Create New Proposal

Proposal Name: Test #5

Search for PI

Showing all PIs | [Show recent](#)

Principal Investigator: Abel Morris, Cindy (Bunting Visual Resources Libra) / The University of New Mexico
Abeyta, Antoinette (Gallup Branch) / The University of New Mexico
Abraham, Wakeen (Valencia General Administrativ) / The University of New Mexico
Aceves, Alejandro B (Mathematics Statistics) / The University of New Mexico
Ackley, David H (Computer Science) / The University of New Mexico
Acosta, Victor M (Ctr for High Tech Materials) / The University of New Mexico
Adams, Geoffrey (Sch of Architecture Planning S) / The University of New Mexico
Adams, Henry (Biology Department) / The University of New Mexico
Adema, Coenraad (Biology Department) / The University of New Mexico
Agar, Michael (Biology Department) / The University of New Mexico

Organization: The University of New Mexico

Default IDC Rate: On Campus research

of Budget periods: 1 2 3 4 5 6 7 8 9 10

Due Date: 12/14/2018

Validation Type: Other - Minimal

Create Proposal Cancel

Figure 2

If you have any issues or questions, please contact OSP at (505)277-4186 or osp@unm.edu.

'Twas the Night 2018

*'Twas the night before Christmas and all through the campus
Young professors sighed like a defeated Pete Sampras.
They had just received another proposal rejection
To be added to their extensive collection.*

*When hope is flagging and you just want to scream
Fight that urge and call-in the OSP Team.
Competition for funds is fierce and keen,
Researchers need guidance and help to be seen.*

*With Federal funds waning and projects in peril
Researchers need Santa from the old Christmas carol.
A magical genie who can shed some light
On the darkness that is the young scientist's plight.*

*From the inkling of the idea to the completed research project
Young scientists need funding even more than pure logic.
With strategy ideas and discriminator victory
To navigate purposefully, simply call OSP.*

***Hoping you Have a Happy Holiday
and Success in the New Year!***

~ <http://www.KSRStrategies.com/> ~

'Twas the Night 2018

Pop Quiz Questions

Answers for the last pop quiz

- 1) a
- 2) b
- 3) d

Contact Us

Give us a call or visit our websites for more information about our services.

OSP

(505) 277-4186
osp.unm.edu

CGA

(505) 277-4721
cgacct.unm.edu

OSP is on Twitter. Please follow us @OSPUNM1.

Pop Quiz

1. Conflicts of interest may exist
 - a. When students want to work with different faculty
 - b. When arrangements allow faculty to gain financially
 - c. Only in relationships between businesses and universities
 - d. When faculty conduct different unfunded research projects at the same time
2. The federal regulations on human subjects include special provisions for
 - a. Cadavers
 - b. Prisoners
 - c. Graduate students
 - d. Persons with physical disabilities
3. When does the federal fiscal year end?
 - a. April 15
 - b. June 30
 - c. September 30
 - d. December 31

Customer Service Feedback -- A survey link is embedded in all outgoing OSP Staff email.

Please take the opportunity to tell us how we are doing.

If you have any questions or newsworthy items to share, please email them to the FLASH Editor, [Jamey Cook](#)